

**MINUTES OF THE MEETING OF THE GREATER MANCHESTER WASTE AND
RECYCLING COMMITTEE, HELD ON THURSDAY, 16TH JANUARY 2020, AT
GREATER MANCHESTER COMBINED AUTHORITY, CHURCHGATE HOUSE,
OXFORD STREET, MANCHESTER**

PRESENT:

Councillor Adele Warren	Bolton
Councillor Alan Quinn	Bury
Councillor Yasmin Toor	Oldham
Councillor Susan Emmott	Rochdale
Councillor Tom Besford	Rochdale
Councillor Robin Garrido	Salford
Councillor David Lancaster	Salford
Councillor Helen Foster-Grime	Stockport
Councillor Roy Driver	Stockport
Councillor Alison Gwynne (Chair)	Tameside
Councillor Paul Lally	Trafford
Councillor Judith Lloyd	Trafford

OFFICERS IN ATTENDANCE:

David Taylor	GMCA – Executive Director, Waste &
Lindsey Keech	Resources
	GMCA – Waste & Resources
Paul Morgan	GMCA – Waste & Resources
Justin Lomax	GMCA – Waste & Resources
Michelle Whitfield	GMCA – Waste & Resources
Gwynne Williams	GMCA – Deputy Monitoring Officer

OFFICERS IN ATTENDANCE:

Joanne Nuttall	GMCA – Communications & Engagement
Tanya Edwards	GMCA – Communications & Engagement
Garry Parker	Tameside MBC
David Robinson	Salford CC
Helen Ashcroft	Trafford Council
Jo Oliver	Rochdale MBC
Kerry Bond	GMCA – Governance & Scrutiny

WRC 20/01 APOLOGIES

Apologies for absence were received and noted from Councillors Rabnawaz Akbar (Manchester), Shaukat Ali (Manchester) and Ateeque Ur-Rehman (Oldham).

WRC 20/02 URGENT BUSINESS

There are no items of urgent business reported.

WRC 20/03 DECLARATIONS OF INTEREST

There were no declarations of interest reported by any Member in respect of any item on the agenda.

WRC 20/04 MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2019

The minutes of the previous meeting of the GM Waste & Recycling Committee, held on 14th November 2019 were submitted.

RESOLVED/-

That the Minutes of the previous meeting, held on 14th November 2019, be approved as a correct record, subject to the following amendments:

WRC 19/45 ASSET MANAGEMENT PLAN UPDATE

Resolved/-

That the Asset Management Plan Update be noted.

WRC 19/49 INTERIM SERVICES CONTRACT UPDATE

The Executive Director, Waste and Resources introduced a report which updated the Committee on the commercial considerations of the Budget and Levy Setting Process including *forecast outturn for 2019/20, process and indicative levy for 2020/21*.

**WRC 20/05 WASTE & RECYCLING COMMITTEE WORK PROGRAMME
2019/20**

The Executive Director of Waste and Resources, introduced a report which advised Members of those proposed items for consideration at future meetings of the Committee.

RESOLVED/-

That the contents of the Waste and Recycling Committee Work Programme be noted.

WRC 20/06**REGISTER OF GMCA KEY DECISIONS**

The Executive Director of Waste and Resources, introduced a report which summarised those key decisions on the GMCA Key Decision Register, in relation to waste and recycling matters.

RESOLVED/-

That the contents of the Register of Key Decisions, as set out in the report, be noted.

WRC 20/07**WASTE MANAGEMENT CONTRACT UPDATE**

The Head of Contract Services, Waste & Resources, introduced a report which provided Members with an overview of performance of the Waste and Resources Management Services (WRMS) and the Household Waste Recycling Centre Management Services (HWRCMS) contracts that commenced on 1st June 2019.

Updates were also received on:

- Key issues currently affecting the waste management services during this period.
- Performance reporting that usage verified data to the end of September 2019 (quarter 2 of the year, month 4 of the new contracts).
- Contract issues and developments, with details of how these have impacted contract performance.

Members noted the annual performance comparison data, which shows the overall position for comparison to the previous year, as set out in the table below:

Annual Performance Comparison (Year to date – April to September)	2019 / 2020	2018 / 2019
Total arisings	589,586.85	584,304.96
Recycling	277,822.05	276,873.44
Recycling Rate	47.12%	47.39%
Landfill disposal	48,741.66	60,186.93
Diversion Rate	91.73%	89.70%
HWRC performance		
Recycling Rate (Household Waste)	42.85%	43.89%
Diversion (Household Waste)	86.57%	71.49%
Diversion (Total Arising, including rubble)	89.16%	77.02%
Rejection of Kerbside Recycling Collections	274.58	526.30
MRF Contamination Rate (Commingled)	18.72%	17.91%

Offices clarified that under the new contract arrangements data displayed was for recycling only. Previously the data had included recycling and diversion figures. Officers also advised that central Government had not yet confirmed the status of EU funding arrangements for education schemes going forward.

A Member requested that a site performance update be submitted to a future meeting.

RESOLVED/-

1. That the performance of the Waste and Resources Management Services and the Household Waste Recycling Centre Management Services Contracts, as set out in the report, be noted.
2. That a site performance update be submitted to a future meeting.

WRC 20/08 BUDGET AND LEVY 2020/21 AND MEDIUM-TERM FINANCIAL PLAN TO 2023/24

The Head of Finance, Waste and Resources, introduced a report which provided an update on the budget and levy for 2020/21 and on the Medium Term Financial Plan (MTFP) for a further three year period to 2023/24. Those plans were to be delivered via:

- A total levy requirement for 2020/21 of £167.242m, representing a 4.2% average decrease over 2019/20. At a district level the levy changes range from -2.3% to -6.6%;
- The Medium-Term Financial Plan then proposed levy charges of £164.982m in 2021/22, £168.296m in 2022/23 and £170.643m in 2023/24.

Officers clarified that forecast tonnage figures were provided by districts councils, with specific details to be provided by relevant district council colleagues.

RESOLVED/-

1. That the proposed revised budget for 2019/20 which was expected to be broadly in line with the approved budget after transfers from earmarked reserves, be noted;

2. That the proposed 2021/22 Trade Waste rate of £102.30 which allowed forward planning by Districts, be noted;
3. That the capital programme 2020/21 to 2023/24 as set out in Appendix A of the report, with the inclusion of consequential revenue effects in the budget and levy from 2020/21, be noted;
4. That the budget and levy for 2020/21 of £167.242m (4.2% decrease) and allocation to Districts based on latest estimates of tonnages, including street sweepings, be noted;
5. That the expected levy amounts of £164.982m, £168.296m and £170.643m in 2021/22, 2022/23 and 2023/24 respectively, be noted; and
6. That the risk position set out in the Balances Strategy and Reserves, be noted.

**WRC 20/09 HOUSEHOLD WASTE RECYCLING CENTRE ACCESS
RESTRICTIONS COMMUNICATIONS PLAN**

The Head of Communications and Behaviour Change, Waste and Resources, introduced a report which provided an overview of the communications plan for the implementation of the Access Restrictions Policy at the Household Waste Recycling Centres that will come into effect in February 2020, highlighting:

- The purpose of the access restrictions
- The policies for traders and residents
- Automatic Number Plate recognition (ANPR), height and weight changes
- The Implementation and Communication Plans
- The operational Update, including recruitment and training

Members were advised that a working group has been established, with representatives from Suez and district councils to monitor and evaluate the effectiveness of the number plate recognition scheme with a view to working with district Councils to mitigate any negative impact on residents. The Committee would be kept apprised of any issues. Members were also advised that traders visits would also be monitored and shared with District Councils and the GMCA. Districts would be responsible for implementing enforcement and issuing fixed penalty notices and/or court orders to any trader abusing the facilities.

In response to concerns regarding the potential increase in fly-tipping, members were reminded that fly tipping would be managed by districts councils, who have access to the use the flycapture database, with regular updates to be provided to the committee following consultation with district councils.

Members were advised that following discussions with the GM Information Governance Department, all systems are General Data Protection Regulation (GDPR) compliant.

RESOLVED/-

1. That the Household Waste Recycling Centre Access Restrictions
2. Communications Plan, as set out in the report, be noted.
3. That updates on the schemes effectiveness and performance be submitted to a future meeting of the Committee.

WRC 20/10

BIOWASTE TREATMENT CAPACITY PROCUREMENT

The Head of Commercial Services, Waste and Resources, introduced a report which provided details of the procurement of replacement Package B biowaste call-off

contracts lasting two years each, and detailed the indicative procurement timetable as set out in the table below:

Activity	Commencement	Completion
Approval to commence procurement	January 2020	January 2020
Preparation of documents	February 2020	Mid-March 2020
Engagement with framework contractors	February 2020	February 2020
Open The Chest and invite bidders	Mid-March 2020	Mid-April 2020
Submission of call-off responses		
Evaluation of call-off response	End-April 2020	
Award of call-offs	Early May 2020	
Service commencement	June 2020	May 2022

RESOLVED/-

To note the report and endorse the procurement approach as set out in sections 2 and 3 of the report.

WRC 20/11 BREXIT PREPAREDNESS

The Head of Commercial Services, Waste and Resources, introduced a report and gave a presentation which provided Members with an update on the potential risks associated with leaving the EU with all rights and reciprocal arrangements with the EU ending (a “no deal” or “hard” Brexit); and the measures taken to address these risks should they materialise.

RESOLVED/-

That the work undertaken to date to plan for the management and mitigation of any risks impacts from a hard Brexit, be noted.

WRC 20/12 PROGRAMME OF FUTURE MEETINGS

RESOLVED/-

The following future meeting dates for the Committee be noted:

Thursday 12 March 2020, 2.00 pm

WRC 20/13 EXCLUSION OF PRESS AND PUBLIC

RESOLVED/-

That, under section 100 (A)(4) of the Local Government Act 1972, member of the press and public should be excluded from the meeting for the following items of business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraphs 3 & 5, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

WRC 20/14 CONTRACTS UPDATE

The Head of Contract Services, Waste & Resources, provided a report which updated the Committee on performance and commercial issues relating to the new Waste and Resources and Household Waste Recycling Centre Management Services Contracts that commenced on 1st June 2019.

RESOLVED/-

That the performance details as set out in the report, be noted.

WRC 20/15

**BUDGET AND LEVY 2019/20 AND MEDIUM-TERM FINANCIAL
PLAN TO 2023/4 - COMMERCIAL CONSIDERATIONS**

The Head of Finance, Waste and Resources introduced a report which detailed the commercial considerations in respect of 2019/20 and beyond budget and levy prospects, including the remaining budget issues to be finalised from the completion of the Run Off Contract, and other key budget assumptions.

RESOLVED/-

That the budget assumptions for 2020/21 and the associated critical judgements in relation to the Medium-Term Financial Plan be endorsed.

WRC 20/16 BIOWASTE TREATMENT CAPACITY PERFORMANCE

The Head of Commercial Services, Waste and Resources, introduced a report which provided details of the procurement of replacement Package B biowaste call-off contracts lasting two years each.

RESOLVED/-

That the commencement of the procurement of 'Package B' biowaste call-off contracts and that authority be delegated to the Executive Director, Waste and Resources in consultation with the Chair of the Waste and Recycling Committee to award the decision.